

Friday, January 24, 2025: Special Meeting - Open Session

Trustees in Attendance: John Garrity, Janis Hagen, Mary Hernandez de Carl, and Echo Schneider.

Trustee(s) Absent: Diana Brazeale.

Also Present: Nicholas Holladay, Mary Miller, Tory Pegram, Dana Roberts, and an additional 19 members of the community.

Christian County Library's Board of Trustees met in a special open session on Friday, January 24, 2025, in the Large Meeting Room of the Nixa Community Branch.

President Echo Schneider presided.

Start Time: 4:00 p.m.

Agenda Items

Executive Director Job Description Revisions

Janis Hagen moved to use the previously established Executive Director job description approved most recently at the Director's 2024 performance review and already vetted by library legal counsel as a basis for any fine tuning. No one seconded. The motion failed.

John Garrity moved to begin with the "Combined Revised Executive Director Job Description" document that uses his initial draft of revision suggestions as a base and includes additional comments and proposed edits from all of the Trustees as the starting point for the evening's discussion. Mary Hernandez de Carl seconded. 2 Trustees were in favor and 1 opposed. The motion passed. Roll Call: Trustee Garrity: Aye; Trustee Hagen: Nay; and Trustee Hernandez de Carl: Aye.

John Garrity moved to revise the "Qualifications" section as follows:

- Bachelor's Degree required
- Masters Degree in Library Science or related field preferred
- 10 years management/ supervisory experience (with 5 years minimum in library administration preferred)
- Strong knowledge of database systems, operations, and public facing services
- Experience in community service and public engagement

Mary Hernandez de Carl seconded. 2 Trustees were in favor and 1 opposed. The motion passed. Roll Call: Trustee Garrity: Aye; Trustee Hagen: Nay, noting she believed that an MLIS and at least 5 years library administration experience should be mandatory; and Trustee Hernandez de Carl: Aye.

Janis Hagen moved to submit this approved draft to the attorney and the library's HR staff for formatting and review before finalizing and posting. John Garrity seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Garrity: Aye; Trustee Hagen: Aye; and Trustee Hernandez de Carl: Aye.

Executive Director Search Process

Another meeting is scheduled for 4pm on Friday, January 31st to continue search process discussions.

Adjournment

The meeting was adjourned by the Chair at 6:15 p.m.