

**Tuesday, July 14, 2020**

**Trustees in Attendance:** Ken Barthelette, Janis Hagen (joined at 5:57 p.m.), Loretta Hermann, Christa Mitchell, and Maurine Myers.

**Trustee(s) Absent:** None.

**Also present:** Charli Barnes; DeeDee Brashers; Jordan Gloyd; Geri Godber; Sarah Hayter; Jon Mendelke; Joe Morgan; Tory Pegram; Dana Roberts; Don Watson; Jeremy Parsons (from the City of Ozark) Devon Gengler & Jenn Fick (from SAPP Design Architects - until 6:49 p.m.); and Harry Styron (from Styron & Shilling - until 6:40 p.m.).

The Christian County Library Board of Trustees met in a special “secondary” session via Zoom on Tuesday, July 14, 2020, at 5:30 p.m. The meeting was open to the public through a publicly posted web link. President Barthelette presided.

Any reports, exhibits, or supporting materials presented during the open portions of this meeting and referred to in these minutes may be obtained [upon request](#).

**Start Time:** 5:35 p.m.

**Public Comments:**

There were no public comments made at this meeting.

**Agenda Items**

City of Ozark Easement Request for Fremont Road Property (*Though originally posted as agenda item #4, this discussion was moved up due to presenter time constraints.*)

Public Works Director for the City of Ozark, Jeremy Parsons, presented plans to construct a sidewalk on N. Fremont Rd. through Christian County Library’s property. The city is requesting that the Library donate a portion of their property as a temporary easement for construction and then as a permanent easement after completion. They are hoping to get landowner permissions signed by the end of August, begin construction in January of 2021, and finish construction by April of 2021. After discussing the potential options and legal obligations, the Library’s Board of Trustees requested that at least two alternate plans be drawn up specifying the total acreage requested for donation and mapping out the proposed route in a detailed way with the proposed road route and dimensions superimposed on a topographic map of the Library’s property. They requested these plans at least one week in advance of whichever Library Board of Trustees meeting the City plans to attend so that the plans can be carefully considered and provided to both the Library’s attorney and contracted real estate agent for review before being voted upon.

Agreement on Wilson Ct with the City of Sparta

Loretta Hermann moved to accept the Wilson Court agreement as presented with the inclusion of the drawings previously agreed upon by the City of Sparta’s engineer and that contracted by the Library. Christa Mitchell seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

Fees: Remobilization for Excavation Work & CSG from Sparta Delays

Loretta Hermann moved to approve CSG's proposed Change Order Request (COR) Number 04 in the amount of \$4,470 for the cost of the contractor to remobilize on the Sparta Community Branch site. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

Loretta Hermann moved to approve CSG's proposed Change Order Request (COR) Number 05 in the amount of \$1,676 to crush the septic tank uncovered on the Sparta Community Branch construction site so that work can safely proceed. Christa Mitchell seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

Project Architect Devon Gengler presented the Library Board of Trustees with an initial estimate of \$14,269 in additional fees and costs associated with the delay of Sparta Community Branch construction due to interruption in the originally planned sequencing of tasks, costs of additional supervision, work days, trailer fees, temporary power fees, etc. Once work resumes on the Sparta site, she will provide the Board of Trustees with a Change Order with a more exact number of the additional costs incurred by the delay that will need to be approved by the Trustees.

#### Furniture for Sparta and Clever Community Branches - Sapp Design

Executive Director Godber, Project Architect Gengler, and SAPP Design representative Fick who leads the coordination of furniture selection, purchase, and installment presented the winning bids for furniture contracts for both the Sparta and Clever Community Branches.

Maurine Myers moved to approve the bid package from SAPP Design as presented for both Sparta and Clever Community Branches. Loretta Hermann seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

#### Discussion on Face Masks for the Public

After extensive discussion and weighing of the pros and cons of making mask wearing mandatory for patrons, the Board of Trustees agreed to continue for now with strongly encouraging masks, but gave Executive Director Godber and the Library's Pandemic Committee the authority to transition this to a mandatory requirement if any of the cities within the county adopt such an ordinance before the next meeting of the Board of Trustees.

#### **Other New Business**

President Barthelette reported that he had contacted the Clever Police Department to ask that they keep an eye on the Library's property during the construction process to guard against materials theft. He asked that Janis Hagen contact the Sparta Police Department and do the same.

Director of Development & Strategic Partnerships Pegram reported that the Library was a finalist for one of the Impact 100 Ozark \$10,000 grants to purchase children's materials for the Sparta Community Branch and invited Maurine Myers and Janis Hagen to the selection dinner on September 10th, since the granting organization serves the eastern part of the county.

**Adjournment**

Janis Hagen moved to adjourn. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

The meeting adjourned at 7:12 p.m.