

**Tuesday, November 10, 2020**

**Trustees in Attendance:** Ken Barthelette, Janis Hagen, Loretta Hermann, and Maurine Myers.

**Trustee(s) Absent:** Christa Mitchell.

**Also present:** DeeDee Brashers; Jordan Gloyd; Geri Godber; Jon Mendelke; Tory Pegram; and Don Watson.

The Christian County Library Board of Trustees met in a special “secondary” session via Zoom on Tuesday, November 10, 2020, at 5:30 p.m. The meeting was open to the public through a publicly posted web link. President Barthelette presided.

Any reports, exhibits, or supporting materials presented during this meeting and referred to in these minutes may be obtained [upon request](#).

**Start Time:** 5:30 p.m.

**Public Comments:**

There were no public comments made at this meeting.

**Agenda Items**

Approval of CCL Employee Handbook

Loretta Hermann moved to approve the CCL Employee Handbook with the changes as discussed (e.g. **Table of Contents** - double check that the table of contents pages match their location in the handbook; **pg 1** - check on the use of “unions;” **pg 5** - replace “Montana” with “Missouri” and do a word search to replace it anywhere else it appears; add in its first instance that Christian County is in Missouri and not some other state; **pg 9** - replace “probationary” with “provisory” wherever it appears; **pg 16** - take out Joe’s name and use only that position title; **Closing Statement** - replace “Board, Board of Directors” with simply “Board of Trustees” and change “company” to “organization” or “Library” or “District” in the closing or wherever it appears). Janis Hagen seconded the motion. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

Approval of Full-Time Health Insurance for 2021

Loretta Hermann moved to approve the Missouri Chamber Federation’s Blue Access 1 plan for full-time staff through June of 2022. Janis Hagen seconded the motion. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

**Other New Business**

Roof in Clever

President Barthelette inquired about who would be inspecting the installation of the Clever roof. Executive Director Godber regularly visits the site and checks in with Project Architects on progress but will verify which contracted entity is responsible for the detailed quality control of the roof and report back to the Trustees.

**Adjournment**

Janis Hagen moved to adjourn. Loretta Hermann seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

The meeting adjourned at 6:00 p.m.