

Monday, September 27, 2021: Open Session

Trustees in Attendance: Janis Hagen, Matthew Suarez, and Allyson Tuckness.

Trustee(s) Absent: Paula Bishop and Kristal Hicks.

Also present: Renee Brumett; Jordan Gloyd; Sarah Hayter; Nicholas Holladay; Tory Pegram; Dana Roberts (with intermittent connection); and Mary Thompson.

Christian County Library's Board of Trustees met in a regular monthly session at 6:00 p.m on Monday, September 27, 2021 via Zoom. The open portions of the meeting were open to the public through a publicly posted web link.

Vice President Matthew Suarez presided and voted in order to make a majority.

Any reports, exhibits, or supporting materials presented during the open portions of this meeting and referred to in these minutes may be obtained [upon request](#).

Start Time: 6:00 p.m.

Public Comments

None.

Consent Agenda

All items in the consent agenda were adopted without objection.

Administrative Highlights

Director of Communications & Community Engagement Nicholas Holladay highlighted the 65th Anniversary of Christian County Library's service to the community.

Old Business

Draft Schedule of Events for Fall Retreat - Thursday, October 28th

Executive Director Brumett and Trustees discussed the schedule. No changes were made at the meeting, but Trustees were encouraged to send any additional topics they might want to cover if they think of some in coming weeks.

New Business

Meeting Schedule

Presiding Trustee Suarez discussed the possibility of changing the regular meeting schedule for the rest of 2021 and into 2022 in order to accommodate varying Trustee availability.

Janis Hagen then moved to change the regular monthly meeting dates from the fourth Monday to the fourth Tuesday of each month at 6 p.m. for the remainder of 2021 and all of 2022, with exceptions allowed for meetings that fall on holiday weeks or that conflict with other key Library business. The previously set dates for Executive Director Brumett's 6 month review deliberation and presentation will stay the same. The revised schedules will be circulated to Trustees and posted on the website. Allyson Tuckness seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Suarez: Aye; and Trustee Tuckness: Aye.

2022 Important Dates (Library Holidays and Trustee Meetings)

Executive Director Brumett presented the proposed 2022 schedule for Library Holidays and Trustee Meetings. Having already addressed the Trustee meeting question in the previous motion, Janis

Hagen moved to add Juneteenth to the list of holidays that the Library is closed and to approve the addition of at least 4.5 hours of holiday pay for all part-time staff with the revisions of policy wording discussed. Allyson Tuckness seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Suarez: Aye; and Trustee Tuckness: Aye.

Personnel Policy Updates:

Travel Expenses: Mileage Reimbursement

Vacation, Personal Time, and Paid-Time-Off (PTO) Accrual Policy

3 Policy Revisions to Eliminate 6 Month Probationary Period & Quarterly Reviews

Public Policy Updates:

Meeting & Study Room Policies

Though not presented as one of the proposed revisions, Trustees were curious about the \$25 per hour cost and current procedures for staffing and staff safety during after-hours meeting room use. Executive Director Brumett will explore the efficacy of current staffing and safety procedures, review frequency of use, and investigate how the Library's pricing compares with similar services in the county, and report back to the Board by early 2022 with recommendations about whether any changes might be needed.

Allyson Tuckness then moved to adopt all policy revisions as presented. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Suarez: Aye; and Trustee Tuckness: Aye.

Adjournment

Allyson Tuckness moved to adjourn. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Suarez: Aye; and Trustee Tuckness: Aye.

The meeting adjourned at 6:52 p.m.