

## Tuesday, September 23, 2025: Open Session

**Trustees in Attendance:** Diana Brazeale, John Garrity, Mary Hernandez de Carl, Kelli Roberts, Echo Schneider.

**Trustee(s) Absent:** None

**Start Time:** 6:00PM

### Consent Agenda

Minutes

Diana Brazeale moved to approve all items in the consent agenda. The motion was seconded. The motion passed. Roll Call: Trustee Brazeale: Aye; Trustee Garrity: Aye; Trustee Hernandez de Carl: Aye; Trustee Roberts: Aye.

### Public Comments

### Old Business

1. Second Reading of Christian County Library Policy Manual and By-Law Draft and Revisions
  - a. Mission Statement  
No board action was taken.
  - b. Guiding Principals  
John Garrity moved to remove the guiding principles as they are specific to the ALA. The motion was seconded. The motion passed. Roll Call: Trustee Brazeale: Aye; Trustee Garrity: Aye; Trustee Hernandez de Carl: Aye; Trustee Roberts: Aye.
  - c. Operational Stewardship Guidelines
    - i. Materials Selection Policy  
John Garrity moved for the operational stewardship guidelines under the summary of materials selection policy to remove the second paragraph as discussed. The motion was seconded. The motion passed. Roll Call: Trustee Brazeale: Aye; Trustee Garrity: Aye; Trustee Hernandez de Carl: Aye; Trustee Roberts: Aye.
  - d. Conduct Expectations
    - i. Library Code of Conduct
      1. Consequences  
Kelli Roberts moved to remove the word *will* and replace with *may* and to add the word *trespass* in the first bullet as discussed. The motion was seconded. The motion passed. Roll Call: Trustee Brazeale: Aye; Trustee Garrity: Aye; Trustee Hernandez de Carl: Aye; Trustee Roberts: Aye
    - ii. Social Media Policy
      1. Staff Use of Social Media  
Diana Brazeale moved to add language in green (Staff should not be making media posts that purport to be the policy or statements on behalf of the library as a whole on personal media accounts). The motion was seconded. The motion passed. Roll Call:

Trustee Brazeale: Aye; Trustee Garrity: Aye; Trustee Hernandez de Carl: Aye; Trustee Roberts: Aye.

e. Circulation Policy

i. Library Cards

No board action was taken.

f. Services & Facilities For Public Use

i. Proctoring

John Garrity moved to remove this section entirely. The motion was seconded. The motion passed. Roll Call: Trustee Brazeale: Aye; Trustee Garrity: Aye; Trustee Hernandez de Carl: Aye; Trustee Roberts: Aye.

g. Governance & Accountability Standards

i. Procurement Policy

1. Payment of Bills

John Garrity moved to add language for separation of duty spending at approved thresholds and removing title specific wording as discussed. The motion was seconded. The motion passed. Roll Call: Trustee Brazeale: Aye; Trustee Garrity: Aye; Trustee Hernandez de Carl: Aye; Trustee Roberts: Aye.

ii. Contracts, Signatures, and Financial Authority

1. Signature on Library Checks

John Garrity moved to add management staff designee and remove title specific role (Director of Development and Strategic Partnerships).

iii. Continuity of Essential Operations

John Garrity moved to revise the continuity of essential operations planning as written in green (add language) and red (remove language) as discussed. The motion was seconded. The motion passed. Roll Call: Trustee Brazeale: Aye; Trustee Garrity: Aye; Trustee Hernandez de Carl: Aye; Trustee Roberts: Aye.

h. Article I, Section III

John Garrity moved to remove the text in red and add the text in green (Closed meetings will be conducted according to state statute RSMO Chapter 610.021 and the Board of Trustees will determine who needs to be present based on the purpose of the meeting) and to add the words open and remove other language as discussed. The motion was seconded. The motion passed. Roll Call: Trustee Brazeale: Aye; Trustee Garrity: Aye; Trustee Hernandez de Carl: Nay; Trustee Roberts: Aye.

i. Article II, Section VI

John Garrity moved to add designee and remove title specific language (Director of Development and Strategic Partnerships). The motion was seconded. The motion passed. Roll Call: Trustee Brazeale: Aye; Trustee Garrity: Aye; Trustee Hernandez de Carl: Aye; Trustee Roberts: Aye.

j. Article VI, Section I

John Garrity moved to remove the requirement for two meetings to adopt changes and added language for immediate adoption unless a delay is needed and for the removal of the text in red

and addition of the text in green. The motion was seconded. The motion passed. Roll Call: Trustee Brazeale: Nay; Trustee Garrity: Aye; Trustee Hernandez de Carl: Aye; Trustee Roberts: Nay; Trustee Schneider: Aye.

### **New Business**

1. Financial Report - questions and acknowledge receipt  
No board action taken.
2. Audit  
No board action taken.
3. Sunshine Request Page  
No board action taken.
4. Major Maintenance Schedule  
No board action taken.

**Adjournment:** 7:54PM